

## CONTINUING EDUCATION SCHOLARSHIP FOR PTA VOLUNTEERS

Continuing Education Scholarships for PTA Volunteers for up to \$500.00 are available from California State PTA to enable PTA volunteers to continue their education.

### AVAILABILITY

California State PTA scholarship funds are available to PTA volunteers. Scholarships for continuing education must be taken at an accredited college, university, trade, technical or adult school. Scholarships may be utilized from January 1 to December 31. Courses must be completed by December 31 of the year following the awarding of the scholarship.

### QUALIFICATIONS

In order to qualify, a volunteer must:

1. Have given (3) three years' volunteer service to PTA;
2. Plan to continue providing volunteer services to PTA; and
3. Be a current member of a PTA/PTSA unit in good standing.

### APPLICATION AND DUE DATE

The application is available online. Applicants who are unable to submit an online application should contact the California State PTA office at 916.440.1985 or at [scholarships@capta.org](mailto:scholarships@capta.org).

The final application packet must include:

1. a completed online application form
2. a legible copy of applicant's current PTA/PTSA membership card (uploaded to application form)
3. an essay describing:
  - a. your PTA/PTSA leadership responsibilities and volunteer services
  - b. how the course(s) specified in the application form will improve your effectiveness as a PTA volunteer in working with children and youth
  - c. your involvement in school/student extracurricular activities
4. reference forms and letters (uploaded to application form)
  - a. reference form and letter written specifically for this scholarship application
  - b. first reference form and letter completed by applicant's unit, council or district PTA president
  - c. second reference form and letter completed by a person unrelated to applicant and with whom applicant has volunteered during the past two years

Submission instructions:

- **The application must be received by 11:59:59 p.m. on October 15.**
- **Late applications will not be accepted.**

### SELECTION

Recipients are selected by members of the California State PTA Scholarship and Grant Committee. All applicants will be notified of their standing by letter in January. A check for the scholarship is sent directly to each recipient.

8/2022

## REFERENCE FORM CONTINUING EDUCATION SCHOLARSHIP

DATE DUE TO CALIFORNIA STATE PTA OFFICE BY APPLICANT – OCTOBER 15

### CHECK APPLICABLE SCHOLARSHIP:

- ☐ **TEACHERS/COUNSELORS/SCHOOL NURSES/OTHER STAFF** — On a separate sheet, give an evaluation of the abilities and characteristics of the applicant, as well as comments regarding applicant's personal and professional qualifications. Include any of the applicant's PTA/school/student extracurricular activities of which you are aware. Information provided will be considered confidential. **Please limit letter to one page.**
- ☐ **PTA VOLUNTEERS** — On a separate sheet, give an evaluation of the abilities and characteristics of the applicant, as well as comments regarding applicant's personal and professional qualifications. **Unit/council/district PTA president – describe applicant's PTA volunteer involvement.** Information provided will be considered confidential. **Please limit letter to one page.**

RETURN THIS FORM WITH LETTER OF RECOMMENDATION DIRECTLY TO APPLICANT.

APPLICANT'S NAME \_\_\_\_\_

Form completed by \_\_\_\_\_

Title/Position \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_