MAIN POINTS TO MAKE IF YOU DISPENSE WITH READING OF ENTIRE BYLAWS.

1) Nominating Committee must be elected and slate needs to be posted at least 28 days prior to annual meeting. Nominations will be taken from the floor.
2) Nominees must be a member of the association for at least 30 days prior to nomination.
3) Nominees must consent to nomination.
4) Nominees for the offices of president, treasurer, financial secretary, auditor, or any elected Officer authorized to sign checks shall not be related by blood or marriage or reside in the same household.
5) If only one candidate per office you may proceed with voice vote. If more than one person for an office, you will proceed with a ballot vote.
6) Officers shall serve for 1 year (unit).
7) No officer shall serve in term for more than two consecutive terms or hold more than one elected or appointed office.
8) No Officer shall serve past the start of the next term unless elected to serve in that term. A person who has served in an office for more than six (6) months of a full term shall be deemed to have served a full term in such office.

PERTINENT SECTIONS OF BYLAWS TO BE READ OR GIVEN TO ASSOCIATION REGARDING ELECTIONS

ARTICLE V – OFFICERS AND THEIR ELECTION

***SECTION 1.
Each Officer or board member of this Association shall be a member of this Association.

SECTION 2.
The Officers of this Association shall be a president, executive vice president, (____) vice presidents, recording secretary, corresponding secretary, treasurer, financial secretary, auditor, historian and parliamentarian. These Officers shall be elected annually with the exception of the corresponding secretary and the parliamentarian, who shall be appointed by the president subject to the ratification of the executive board.

***SECTION 4.
***a. Nominations for office shall be made by a nominating committee which shall be elected by the Association.

   e. The report of the nominating committee shall be submitted to the membership at least twenty-eight (28) days prior to the annual election meeting. At the annual election meeting, additional nominations must be called for from the floor.

***SECTION 5.
a. The privilege of holding office shall be limited to members of the Association whose dues are paid and who have been members of the Association for at least thirty (30) days previous to nomination.

b. Individuals who are current members in any PTA or PTSA school in good standing must pay dues to this Association upon nomination to office in order to qualify as members at the time of election.

SECTION 6.
**a.** Only those persons who are eligible and who have signified their consent to serve if elected shall be nominated for or elected to office.

**b.** Nominees for the offices of president, treasurer, financial secretary, auditor, or any elected Officer authorized to sign checks shall not be related by blood or marriage or reside in the same household.

**SECTION 7.**
Election shall be held by ballot at the annual election meeting in __________________ [month]. If there is but one nominee for any office, the ballot for that office may be dispensed with and the election held by voice vote.

**SECTION 8.**
   a. Officers shall serve for a term of one (1) year.

   b. No Officer shall be eligible to the same office for more than two (2) consecutive terms or hold more than one (1) elected or appointed office.

   c. Officers shall assume their duties on __________________ ______ [insert exact date].

   d. No Officer shall serve past the start of the next term unless elected to serve in that term. A person who has served in an office for more than six (6) months of a full term shall be deemed to have served a full term in such office.

**SECTION 11.**
If an office remains unfilled after election, it shall be considered a vacant office to be filled by the board-elect.