TEST YOUR BYLAWS KNOWLEDGE

_____  1. Executive board  a. By virtue of office
_____  2. Bylaws  b. Parliamentary authority of PTA
_____  3. Ex officio  c. Annual dues per member
_____  4. Quorum  d. For the time being, this time only
_____  5. Association  e. Require 30 day written notice and 2/3 vote
_____  6. Amendments to bylaws  f. Procedural rather than parliamentary
_____  7. Per capita  g. All members of the PTA
_____  8. Pro tem  h. Outline association structure and specific rules
_____  9. Robert’s Rules  i. The number of members that must be
                 present to transact business legally
_____ 10. Standing rules  j. Includes all officers, standing committee
             chairmen, principal, and teacher representative

TRUE OR FALSE?

1.  T  F  The principal serves as an advisor at all executive board meeting.
2.  T  F  Bylaws may be suspended by unanimous consent.
3.  T  F  The president is a member of all committees by virtue of his/her election
       to the office of president.
4.  T  F  Executive board and association meetings may not be combined because
       they serve different purposes.
5.  T  F  Bylaws may be amended by a majority vote with a thirty day written
       notice.
6.  T  F  A written notice of all action items must be sent to all members at least
       ten days prior to any PTA association meeting.
7.  T  F  Guests at PTA meetings have the right to vote.
8.  T  F  Bylaws and standing rules need to be reviewed every year.
9.  T  F  An audit must be done before a new treasurer accepts the financial
       records.
10.  T  F  Membership dues may be set by the membership chairman each year.
**KEY – TEST YOUR BYLAWS KNOWLEDGE**

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California State PTA, Test Your Bylaws Knowledge, 2/2015